

**Fiscal year 2011-2012 work plan**

---

Underground Storage Tank and Remediation Division (USTRD)

Office of Environmental Compliance

Thomas F. Harris

---

7/1/2011

1. Meet or Exceed Performance Partnership Grant (PPG) Commitments

|   |   |                  |  |
|---|---|------------------|--|
| USTRD will meet or exceed the goals as outlined in the PPG with EPA. Progress will be monitored and reported semiannually. See below for the specific PPG grant commitments   | For more information on this project, please contact:   | Goals/Status:    |  |
| PPG Grant Commitments for Corrective Action   | Kristine Carter<br>225-219-3665<br><a href="mailto:Kristine.Carter@LA.GOV">Kristine.Carter@LA.GOV</a> | Goal/Target      | 3 <sup>rd</sup> Quarter Status for 2020 Baseline of RCRA Facilities Universe of 64 |
| Human Exposures Controlled for Entire Facility<br>(Total Completed by End-of-Year)<br>Percent completed; national goal by 2020 is 95%   |   | 7<br>(59)<br>92% | 5<br>(57)<br>89%   |
| Groundwater Releases Controlled for Entire Facility<br>(Total Completed by End-of-Year)<br>Percent completed; national goal by 2020 is 95%  |   | 6<br>(54)<br>84% | 5<br>(53)<br>83%   |
| Remedy Selected For Entire Facility<br>(Total Completed by End-of-Year)<br>Percent completed; national goal by 2020 is 95%  |   | 4<br>(34)<br>53% | 1<br>(31)<br>48%   |
| Remedy Construction Completed for Entire Facility<br>(Total Completed by End-of-Year)<br>Percent completed; national goal by 2020 is 95%  |   | 2<br>(26)<br>41% | 1<br>(25)<br>39%   |
| Media Clean Goals Approved (M1, M2, M3)<br>Corrective Measures Study Approved<br>Decision on Petition for No Further Action Approved<br>Remedy Decision Approved or Risk Management Plan Approved/ Basis of Decision issued (Unit level)                        |   | 12               | 70   |
| Remedy Construction Completed (Unit level)<br>Stabilization/Interim Measures Implemented<br>Stabilization/Interim Measures Construction Completed<br>Corrective Action Performance Standards Attained<br>Corrective Action Process Terminated (Entire Facility) |   | 6                | 26   |
| Inspection Comments   |   | Goal/Target      | 3 <sup>rd</sup> quarter Inspection Status  |
| CMEs at commercial LDFs   |   | 1                | 0  |
| CME/O&Ms at non-commercial or closed commercial LDFs  |   | 10               | 3  |

2. Meet Operational Plan Goals

|  |   |  |                                |
|--|---|--|--------------------------------|
| USTRD will meet or exceed its goals as outlined in the Operational Plan. Progress will be monitored and reported quarterly. See below for the specific performance indicators. | For more information on this project, please contact:   | Goal/Status:   |                                |
| Performance Indicator  | Kristine Carter<br>225-219-3665<br><a href="mailto:Kristine.Carter@LA.GOV">Kristine.Carter@LA.GOV</a> | Goal/Target  | 3 <sup>rd</sup> Quarter Status |
| Number of sites evaluated and closed out <sup>1</sup>  |   | 335  | 242                            |
| Percentage of closed out sites that are ready for continued industrial/commercial/residential use or redevelopment   |   | 100%   | 100%                           |
| Cumulative percent of General Performance Result (GPRA) facilities with remedies selected for entire site  |   | 55   | 48                             |
| Cumulative percent of GPRA facilities with remedy completed or remedy construction completed for the entire facility   |   | 47   | 39                             |
| Percent of registered underground storage tank sites inspected   |   | 20%  | 15.1%                          |
| Percent of soil and ground water investigation work plans reviewed   |   | 85%  | 99%                            |
| Percent of soil and ground water corrective action work plans reviewed   |   | 85%  | 99%                            |
| Cumulative number of sites returned to active commerce through DEQ's voluntary clean-up program  |   | General Performance Indicator - no target <sup>2</sup> |                                |

<sup>1</sup> Two indicators from FY 2011, “Number of sites evaluated and closed” and “Number of UST incidents closed” were combined for FY 2012 as a result of the merging of the Remediation Services Division and the Underground Storage Tanks Division. To improve efficiency, the types of sites tracked under “Number of sites evaluated and closed” will now include underground storage tank sites. The numbers are derived from the same LDEQ database.

<sup>2</sup> Prior year actor for FY 2011 was 66.

3. Complete Annual Report to the State Legislature as required by LA R.S. 30:2226.H.

|   |  |   |  |
|---|--|---|--|
| State law requires the submission of an annual report to the legislature which provides information and status of remediation process activities. | <b>For more information on this project, please contact:</b>   | <b>Goal/Status:</b>   |  |
|   | Sandra Greenwich<br>225-219-3683<br><a href="mailto:Sandra.Greenwich@LA.GOV">Sandra.Greenwich@LA.GOV</a> | <b>Goal/Target</b>  | <b>3rd Quarter Status</b>                    |
|   |  | Annual report will be completed and ready for delivery to the legislature by 2/28/2011. | The report is in the final stage of editing. |

4. Review and Update All USTRD SOPs

|   |  |                     |                           |
|---|--|---------------------|---------------------------|
| Review and update USTRD SOPs at least once every 2 years in accordance with LDEQ’s Quality Management Plan. USTRD will achieve 90% compliance with the Quality Management Plan by the end of FY 11-12 | <b>For more information on this project, please contact:</b>                           | <b>Goal/Status:</b> |                           |
|   | Erin Folse<br>225-219-3485<br><a href="mailto:Erin.Folse@LA.GOV">Erin.Folse@LA.GOV</a> | <b>Goal/Target</b>  | <b>3rd quarter status</b> |
|   |  | 90%                 | 80%                       |

5. Develop an informational website for high profile remediation sites

|  |  |  |  |
|--|--|--|--|
| USTRD will develop individual web pages for specific, high-profile remediation sites. These web pages will provide interested parties with information, current status, pictures and EDMS document numbers for current relevant documents. | <b>For more information on this project, please contact:</b>                           | <b>Goal/Status:</b>                      |  |
|  | Erin Folse<br>225-219-3485<br><a href="mailto:Erin.Folse@LA.GOV">Erin.Folse@LA.GOV</a> | <b>Goal/Target</b>                       | <b>3rd quarter status</b>  |
|  |  | Develop web page for high profile sites. | The web pages for four high profile sites have been developed and are current. |

6. Conduct Annual Remediation Services Division Staff Meetings

|  |  |                     |  |
|--|--|---------------------|--|
| Conduct at least one annual division-wide staff meeting to increase operational awareness. | <b>For more information on this project, please contact:</b>                                 | <b>Goal/Status:</b> |  |
|  | Percy Harris<br>225-219-3021<br><a href="mailto:Percy.Harris@LA.GOV">Percy.Harris@LA.GOV</a> | <b>Goal/Target</b>  | <b>3<sup>rd</sup> quarter status</b>                 |
|  |  | 1 annual meeting    | Annual staff meeting was conducted on March 29, 2012 |

7. Complete, Post and Mail Quarterly UST News Letters

|  |  |  |  |
|--|--|--|--|
| Draft and issue electronic newsletters no less than quarterly (Summer, Fall, Winter, and Spring issues). Post e-newsletters on LDEQ website in addition to e-mailing to USTD e-mailing list. | <b>For more information on this project, please contact:</b>                                     | <b>Goal/Status:</b>                      |  |
|  | Syeda Mariya Qadri<br>225-219-3474<br><a href="mailto:Syeda.Qadri@LA.GOV">Syeda.Qadri@LA.GOV</a> | <b>Goal/Target</b>                       | <b>3<sup>rd</sup> Quarter Status</b>                     |
|  |  | Issue no less than quarterly news letter | Spring 2012 newsletter is currently routed for approval. |

8. Continue Implementation of the Energy Act Requirements

|   |   |  |   |
|---|---|--|---|
| <ul style="list-style-type: none"><li>Inspect all regulated UST facilities once every 3 years. Complete a UST checklist including the Significant Operational Compliance requirements.</li><li>Provide agreed upon data elements for appropriate EPA databases. Provide the number of actual on-site UST compliance inspections conducted by the state semi-annually (STARS report).</li><li>Make available to the public a record of regulated USTs, in accordance with EPA guidelines. Update the public record annually.</li></ul> | <b>For more information on this project, please contact:</b>  | <b>Status/Updates:</b>   |   |
|   | Sam Broussard<br>337-262-5744<br><a href="mailto:Samuel.Broussard@LA.GOV">Samuel.Broussard@LA.GOV</a> | <b>Goal/Target</b>   | <b>3<sup>rd</sup> Quarter Status</b>  |
|   |   | Inspections: The LDEQ will meet the 3 year compliance evaluation inspection (CEI) requirement through LDEQ USTRD CEIs, LDEQ contractor CEIs, and EPA CEIs. The LDEQ-supplied CEI checklist includes Significant Operational Compliance (SOC) requirements. | A copy of this checklist is completed by USTRD staff, contract staff, and EPA staff at each facility inspection. The SOC data is subsequently entered into LDEQ's UST database. |

| <ul style="list-style-type: none"> <li>Continue the oversight of the operator training program.</li> <li>Continue implementation of the fuel delivery prohibition program in accordance with EPA guidelines.</li> </ul> |  | Goal/Target   | 3 <sup>rd</sup> Quarter Status   |
|---|--|---|--|
|   |  | STARS: Inspection information is reported to EPA Region 6 semi-annually via the STARS report (submitted April and Oct).   | The most recent semi-annual measures report for the period of 10/1/11 to 3/31/12 was submitted to EPA Region 6 on 4/10/12.   |
|   |  | Public Record: A public record report is completed and posted to the LDEQ public website annually per the Energy Act Requirement.   | The most recent Public Record Report for the period of 10/1/10 to 9/30/11 was posted on the LDEQ public website on 12/28/11  |
|   |  | Operator Training: LDEQ's "Training Requirements for Underground Storage Tank System Operators" regulations (LAC 33:XI.Chapter 6) were promulgated on February 20, 2010. These regulations require all UST operators to receive state-specific operator training by August 8, 2012. | As of April 23, 2012, 39 seminars have been conducted resulting in 1657 UST certified Class A and B Operators. Thirteen seminars are currently scheduled through August 8, 2012 in order to meet the Energy Act deadline.                            |
|   |  | Delivery Prohibition: LDEQ promulgated Delivery Prohibition regulations (LAC 33:XI.Chapter 4) on September 20, 2007. All UST owners and identified fuel distributors were notified by mail on March 14, 2008 of the Delivery Prohibition regulations and requirements.              | LDEQ Underground Storage Tank Division began implementation of the Delivery Prohibition regulations on April 15, 2008. From March 14, 2008 to April 23, 2012, 93 tanks at 35 facilities have been prohibited from receiving deliveries (red tagged). |